



Ashtabula County Court of Common Pleas

Judge Albert S. Campese

Richard L. Dana

Probate Division Magistrate

Probate Division

MARRIAGE LICENSE APPLICATION

Ashtabula County, Ohio

License Number _____

OFFICE USE ONLY	
Marriage License Total Cost: \$ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Money Order <input type="checkbox"/> Debit/Credit Card
Application Received: _____	PROBATE OFFICE HOURS FOR MARRIAGE LICENCE
All Documentation has been provided? <input type="checkbox"/> Yes <input type="checkbox"/> No:	MONDAY thru FRIDAY 8:00 a.m. – 4:00 p.m.

***** DO NOT APPLY FOR YOUR MARRIAGE LICENSE MORE THAN 60 DAYS PRIOR TO THE CEREMONY DATE ***
(ALLOW APPROXIMATELY 30 MINS FOR MARRIAGE LICENSE PROCESS)**

- Applicants must complete the marriage license application completely and submit by email, (Probate @ashtabulacounty.us), fax, or in-person.
- At the time of appointment, the applicants must provide all required information and documentation.
- Ohio Residents – must obtain a license within the county where one of the applicants resides.
 - At least one applicant must be a resident of Ashtabula County for the license to be issued by the Ashtabula County Probate Court.
 - The license is valid anywhere in the State of Ohio for 60 days from the day of issuance.
- Out of State Residents – If you are getting married in Ohio, you must obtain a license in the county where the ceremony will take place.
- Applicants under the age of 18 – You must file a petition for consent to the marriage of a minor with the Ashtabula County Juvenile Court. A copy of the order must be provided prior to filing the marriage license application.
- Applicants may not be nearer of kin than second cousins and may not have a living spouse.

DOCUMENTATION REQUIRED AT TIME OF APPOINTMENT:

(Copies of documents must be certified, translated into English and contain date of birth)

- Valid Identification (Driver’s License, State ID, Passport, VISA/Green Card)
- Prior Marriage Documentation: Divorce Decree / Death Certificate (You must supply all previous marriage information, file stamped and signed by Judge)

MARRIAGE LICENSE FEE \$50.00 - Includes 5 certified copies of Marriage Record - \$2.00 per additional certified copy

- Cash, Money Order, Debit / Credit Card (Please be aware that there is a convenience fee per debit/credit card transaction)

**Application may be submitted in-person, by email, or fax. A Probate Clerk will call you to set up your appointment.
All required documentation must be provided at the date of the scheduled appointment.**

MARRIAGE LICENSE APPLICATION

Ashtabula County, Ohio

Date of Wedding Ceremony: _____

License Number _____

*** Do not apply for your marriage license more than 60 days prior to the ceremony date. ***

GROOM / APPLICANT 1			
GROOM / APPLICANT 1 INFORMATION	Full Name (First, Middle, Last)		
	Social Security Number	Date of Birth	Age
	Birth Place (City/State)		
	Street Address		City
	State	Zip Code	County
	Phone #	Email Address	
	Occupation of Applicant		
	Father's Full Name (First, Middle, Last)		
	Mother's Full Name (First, Middle, Maiden Name)		

Marital History (Please list in order by most recent)	Number of Previous Marriages:
Full Name of Former Spouse	
<input type="checkbox"/> Divorced Date of Divorce:	<input type="checkbox"/> Deceased Date of Death:
County and State of Divorce	County and State of Death
Case # of Divorce	Death Certificate #
Full Names of any minor children between you and former spouse	

Full Name of Former Spouse	
<input type="checkbox"/> Divorced Date of Divorce:	<input type="checkbox"/> Deceased Date of Death:
County and State of Divorce	County and State of Death
Case # of Divorce	Death Certificate #
Full Names of any minor children between you and former spouse	

~ Any additional previous marriage information must be supplied on the back of the form ~

**Application may be submitted in-person, by email, or fax. A Probate Clerk will call to set up your appointment.
All required documentation must be provided at the date of the scheduled appointment.**

Ashtabula County Probate Court, 25 West Jefferson St., Jefferson, OH 44047
Email: probate@ashtabulacounty.us | Phone: (440) 576-3451 | Fax: (440) 576-3633

MARRIAGE LICENSE APPLICATION

Ashtabula County, Ohio

BRIDE / APPLICANT 2

BRIDE / APPLICANT 2 INFORMATION	Full Name (First, Middle, Current Last)		
	Social Security Number	Date of Birth	Age
	Birth Place (City/State)		
	Street Address		City
	State	Zip Code	County
	Phone #	Email Address	
	Occupation of Applicant		
	Father's Full Name (First, Middle, Last)		
	Mother's Full Name (First, Middle, Maiden Name)		

Marital History (Please list in order by most recent)	Number of Previous Marriages
Full Name of Former Spouse	
<input type="checkbox"/> Divorced Date of Divorce:	<input type="checkbox"/> Deceased Date of Death:
County and State of Divorce	County and State of Death
Case # of Divorce	Death Certificate #
Full Names of any minor children between you and former spouse	

Full Name of Former Spouse	
<input type="checkbox"/> Divorced Date of Divorce:	<input type="checkbox"/> Deceased Date of Death:
County and State of Divorce	County and State of Death:
Case # of Divorce	Death Certificate #
Full Names of any minor children between you and former spouse	

~ Any additional previous marriage information must be supplied on the back of the form ~

Please provide the address where you would like to receive your certified marriage license copies:	
Street Address: _____	
City, State, Zip Code: _____	
# of additional copies needed: _____	
The marriage License fee (\$50) includes 5 certified copies of the marriage record. Any additional copies are \$2.00 per additional copy.	

**Application may be submitted in-person, by email, or fax. A Probate Clerk will call to set up your appointment.
All required documentation must be provided at the date of the scheduled appointment.**