

ASHTABULA COUNTY COURT OF COMMON PLEAS**PROBATE DIVISION**

25 West Jefferson St. Jefferson, OH 44047

Fee Schedule – Revised 1/20/2025**Adoptions**

Adult Adoption	\$100.00
Application for Approval of Placement	\$200.00
Petition for Adoption of a Minor - Agency, with home study	\$200.00
Petition for Adoption of a Minor - Private or Stepparent	\$400.00
Petition Requesting Order of Foreign Birth Record	\$50.00
Petition to Release Information	\$75.00

Estates

Amended Inventory	\$55.00
Application for ancillary administration	\$175.00
Application for Release of Medical Records	\$150.00
Application to approve settlement for wrongful death	\$125.00
Application to Relieve Estate	\$150.00
Appointment of Commissioner for Safe Deposit Box	\$50.00
Certificate of transfer with will	\$70.00
Certificate of transfer without will	\$40.00
Claim against estate	\$50.00
Fiduciary's account	\$55.00
Full Estate, with or without a will	\$255.00
Motion to re-open estate	\$75.00
Newly discovered assets	\$55.00
Probate will only	\$45.00
Successor executor	\$65.00
Summary Release of Administration	\$85.00

Guardianships / Conservatorships

Application for appointment of conservator	\$100.00
Conservator's account	\$55.00
Guardian's account	\$55.00
Guardianship with indigent application	\$260.00
Incompetent guardianship	\$420.00
Incompetent guardianship – emergency	\$75.00
Incompetent guardianship – successor	\$335.00
Minor guardianship – 3 rd party, investigation required	\$400.00
Minor guardianship – emergency	\$75.00
Minor guardianship – parents	\$140.00
Minor's guardian account	\$55.00

Filing Fees - Cash, Money Order, Debit Card, and Credit Cards are acceptable payments.
NO personal checks. (Attorney, Title, or Trust Company Checks acceptable)

ASHTABULA COUNTY COURT OF COMMON PLEAS
PROBATE DIVISION
25 West Jefferson St. Jefferson, OH 44047

Fee Schedule – Revised 1/20/2025

Marriage License

Application for Marriage License	\$50.00
Application for correction of birth record	\$50.00
Application for correction of marriage license, clerical error	\$45.00
Certified Copy of Newly Issued Marriage License	\$5.00
Marriage record – fee includes search & certified copy	\$10.00

Minor Settlement

Application to settle a minor’s claim	\$125.00
---------------------------------------	----------

Name Change

Application for Change of Name	\$115.00
--------------------------------	----------

Trusts

Application for appointment of testamentary trustee	\$100.00
Trustee’s account	\$55.00

Other Fees

Application for citation to Next of Kin	\$50.00
Application for correction of marriage license, requiring hearing	\$125.00
Application for disinterment	\$75.00
Application for sale of structured settlement	\$100.00
Certified copies – fee includes search & certified copy	\$10/instrument
Certified Mail service (per recipient)	\$15.00
Citation Fee	\$25.00
Civil Complaint, all actions – plus \$15 for each certified mail service	\$125.00
Clerk-assisted document search	\$10.00
Copies	\$.25/page
Deposit of will	\$50.00
Estate File Copies – fee includes search & copy	\$10 + .25/page
Exemplified copies	\$70.00
Miscellaneous Motion	\$25.00
Motion to show cause	\$75.00
Notice of appeal	\$75.00
Registration of birth	\$50.00
Transfer of jurisdiction	\$75.00

Filing Fees - Cash, Money Order, Debit Card, and Credit Cards are acceptable payments.
NO personal checks. (Attorney, Title, or Trust Company Checks acceptable)